

Republic of the Philippines CITY OF ROXAS



Bids and Awards Committee City Hall, Roxas City 5800, Philippines

Invitation to Bid no. 37-17 for

Purchase of Business Permit Stickers/Application Forms PUJ &L3 Van Stickers For use of Licensing Office, Roxas City

- 1. The Roxas City Government, through the Appropriation Ordinance intends to apply the sum of P488,000.00 being the Approved Budget for the Contract (ABC) to payments under the contract for Purchase of Business Permit Stickers/Application Forms PUJ & L3 Van Stickers for use of Licensing Office, Roxas City.
- . Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2. The Roxas City Government now invites bids for Purchase of Business Permit Stickers/Application Forms PUJ & L3 Van Stickers for use of City Licensing Office, Roxas City. Delivery of the Goods is required within 45 days after receipt of NTP. Bidders should have completed, within 1 year from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- 3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from *Roxas City Government* and inspect the Bidding Documents at the address given below during *Mon-Fri-8-5pm*.

A complete set of Bidding Documents may be purchased by interested Bidders on *May 09 –May 30*, 2017 from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of *P1,000.00*

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

- 5. The *Roxas City Government* will hold a Pre-Bid Conference on .which shall be open to all interested parties.
- 6. Bids must be delivered to the address below on or before *May 30, 2017, 3:00pm*. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause

Bid opening shall be on *May 30, 2017, 3:00pm* at *BAC Office, 3rd Floor, Roxas City Hall*. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

- 7. The *Roxas City Government* reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
- 8. For further information, please refer to:

GILBERT G. TAN

BAC Chairman Address: Bids and Awards Committee Secretariat, Roxas City Hall (036) 6210-500 local 310



Republic of the Philippines CITY OF ROXAS



Bids and Awards Committee City Hall, Roxas City 5800, Philippines

| Date | |
|---------------|--|
| Quotation No. | |

| Please quote your lowest price on the item/s listed below, subject to the General Conditions |
|---|
| on the last page, stating the shortest time of delivery and submit your quotation duly signed by your |
| representative not later than |

GILBERT G. TAN **BAC Chairman**

- ALL ENTRIES MUST BE TYPEWRITTEN
 DELIVERY PERIOD WITHIN ______C **CALENDAR DAYS**
- 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING **ENTITY**
- 4. PRICE VALIDITY SHALL BE A PERIOD OF _ CALENDAR DAYS
- 5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

| ITEM NO. | ITEM & DESCRIPTION | Units of Issue | QTY. | UNIT PRICE | TOTAL PRICE |
|-------------|-------------------------------------|-------------------|-------|------------|-------------|
| 1. | 2017-Business Permit Stickers | Pcs. | 3,500 | | |
| 2. | 2017-Business Application Forms | Pcs. | 3.500 | | |
| 3. | 2017-PUJ & L3 Van Stickers | Pcs. | 1,000 | | |
| 4. | 2017-Delivery Truck Annual Stickers | Pcs. | 1,000 | | |
| 5. | 2017-Business Permit Forms | pads | 100 | | |
| | X-X-X-X-X-X-X-X | | | | |
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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

| Printed Name/ Signature |
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| Name of Establishment/Dealer |
| |
| Tel. No. / Cellphone No./e-mail address |
| |
| |
| Date |