



**INVITATION TO BID NO.79 -17 FOR**  
*Purchase of Office Equipment and IT Equipment for use Sangguniang  
Panlungsod, Roxas City*

1. The **Roxas City Government**, through the Appropriation Ordinance intends to apply the sum of **P251,000.00** being the Approved Budget for the Contract (ABC) to payments under the contract for **Purchase of Office Equipment and IT Equipment for use Sangguniang Panlungsod, Roxas City**.  
. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Roxas City Government** now invites bids for **Purchase of Office Equipment and IT Equipment for use Sangguniang Panlungsod, Roxas City**.

. Delivery of the Goods is required **within 120 days after receipt of NTP**. Bidders should have completed, **within 1 year** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from **Roxas City Government** and inspect the Bidding Documents at the address given below during **Mon-Fri-8-5pm**.

A complete set of Bidding Documents may be purchased by interested Bidders on **July 28, 2017– August 16, 2017** from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of P500.00.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

5. The **Roxas City Government** will hold a Pre-Bid Conference on. which shall be open to all interested parties.

6. Bids must be delivered to the address below on or before **August 16, 2017, 3:00pm**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause

Bid opening shall be on **August 16, 2017, 3:00pm at BAC Office, 3<sup>rd</sup> Floor, Roxas City Hall** . Bids will be opened in the presence of the Bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.

7. The **Roxas City Government** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

8. For further information, please refer to:

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**GILBERT G. TAN**  
BAC Chairman  
Address: Bids and Awards Committee  
Secretariat, Roxas City Hall  
(036) 6210-500 local 310



Republic of the Philippines  
**CITY OF ROXAS**  
 Bids and Awards Committee  
 City Hall, Roxas City 5800, Philippines



Date \_\_\_\_\_  
 Quotation No. \_\_\_\_\_

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_.

**GILBERT G. TAN**  
**BAC Chairman**

- NOTE:**
1. **ALL ENTRIES MUST BE TYPEWRITTEN**
  2. **DELIVERY PERIOD WITHIN \_\_\_\_\_ CALENDAR DAYS**
  3. **WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY**
  4. **PRICE VALIDITY SHALL BE A PERIOD OF \_\_\_\_\_ CALENDAR DAYS**
  5. **G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION**
  6. **BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.**

ITEM NO.	ITEM & DESCRIPTION	Units of Issue	QTY.	UNIT PRICE	TOTAL PRICE
1.	INEO 226 Xerox	set	1		
	Print Speed 22ppm				
	Print Resolution 600 x 600 dpi				
	Print Area 289 mm x 412 mm				
	Paper Size A5 to A3 (297 x 432 mm)				
	Copy & Scan Resolution 600 x 600 dpi				
	Supported OS Windowa, Linux				
	Interface Type USB 2.0				
2.	Intel Core 15 4460 3.2Ghz	set	2		
	Motherboard Gigabyte				
	Momory 4GB DDR3				
	Onboard Audio, Lan,Video Card				
	DVD ROM RW				
	Speaker				
	Casing 600 watts Power Supply				
	Ketboard and Optical Mouse				
	500 Watts AVR				
	Monitor 18.5				
	UPS Power Source				
	3 layer Computer Table				
	L220 3 in 1 Printer				
	x-x-x-x-x-x-x-x-x-x-x-x				

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Printed Name/ Signature

\_\_\_\_\_  
 Name of Establishment/Dealer

\_\_\_\_\_  
 Tel. No. / Cellphone No./e-mail address

\_\_\_\_\_  
 Date