

OCV CURRENT FUNCTIONAL STRUCTURE

Veterinary Services

Animal Health Division:

In charge of all matters pertaining to animal disease treatment, control, prevention, and animal welfare.

A. ANIMAL DISEASE CONTROL AND PREVENTION SECTION

1. Prevents, controls and treats animal diseases.
2. Conducts animal disease surveillance.
3. Conducts animal population survey and animal profile.

B. ANIMAL WELFARE SECTION

1. Ensures protection and welfare of animals.
2. Regulates animal movements and transportation of animals.
3. Implements all laws, ordinances and policies pertaining to animal welfare.

Administrative Division:

In charge of all administrative functions of the OCV.

1. Prepares payrolls, payables, and correspondences.
2. Remit payments for all personnel and office payables.
3. Sends and/or receives office correspondences.
4. Prepares and keeps all records of personnel and the office.
5. Takes custody of all supplies and properties of the office.
6. Checks and keeps all records of attendances, absences, leaves and passes of all personnel's of the office.
7. In charge of the cleanliness and transportation requirements of the OCV.
8. Coordinates with other offices and agencies if the need arise.

Operation of Slaughterhouse

In-charge of all matters pertaining to cleanliness and safety of meat and poultry for human consumption.

A. SLAUGHTERHOUSE OPERATION SECTION:

1. Ensure cleanliness and safety of meat for human consumption.
2. Takes charge of the operation of the Roxas City Slaughterhouse.

B. POULTRY DRESSING PLANTS AND PRIVATE SLAUGHTERHOUSES OPERATION SECTION

1. Ensures cleanliness and safety of poultry and meat for human consumption dressed or slaughtered in private dressing plants and slaughterhouses.
2. Regulates operations of dressing plants and slaughterhouses in the city.
3. Implements pertinent laws, regulations and policies related to meat inspection and operations of SLH's and PDP's.

Slaughterhouse Personnel:

1. Erwin C. Deviente – assigned at the Big Ben Poultry Dressing Plant in addition to his regular job at the slaughterhouse.
2. Ma. Lourdes D. Robite – assigned at Cal's Poultry Dressing Plant in addition to her job at the slaughterhouse.
3. Resell C. Floro – designated as Fees Collector at the Slaughterhouse.