

BOX 3 (TO BE ACCOMPLISHED BY THE RECEIVING & RECORDING SECTION)

BUILDING DOCUMENTS	
(FIVE (5) SETS EACH)	
<input type="checkbox"/> MECHANICAL PLANS & SPECIFICATIONS <input type="checkbox"/> BILL OF MATERIALS	<input type="checkbox"/> COST ESTIMATES <input type="checkbox"/> OTHERS (SPECIFY) _____

BOX 4 (TO BE ACCOMPLISHED BY THE DIVISION/ SECTION CONCERNED)

ASSESSED FEE				
	AMOUNT DUE	ASSESSED BY	O.R. NUMBER	DATE PAID
MECHANICAL				
			REVIEWED: CHIEF, PROCESSING DIV./ SEC.	

BOX 5 (TO BE ACCOMPLISHED BY THE DIVISION/ SECTION CONCERNED)

PROGRESS FLOW						
NOTED: CHIEF, PROCESSING DIVISION/ SECTION	IN		OUT		ACTION/ REMARKS	PROCESSED BY
	DATE	TIME	DATE	TIME		
RECEIVING AND RECORDING						
MECHANICAL						

WE HEREBY AFFIX OUR HANDS SIGNIFYING OUR CONFORMITY TO THE INFORMATION HEREIN ABOVE SETFORTH.

BOX 6

PROF. MECH. ENGINEER		P.R.C. REG. NO.
SIGNED AND SEALED PLANS & SPECIFICATIONS		
PRINT NAME		
ADDRESS		
P.T.R. NO.	DATE ISSUED	PLACE ISSUED
SIGNATURE		TAN

SIGNATURE		

A P P L I C A N T		
RES. CERT. NO.	DATE ISSUED	PLACE ISSUED

BOX 7

PROF. MECH. ENGINEER		P.R.C. REG. NO.
IN- CHARGE OF INSTALLATION		
PRINT NAME		
ADDRESS		
P.T.R. NO.	DATE ISSUED	PLACE ISSUED
SIGNATURE		TAN