



Republic of the Philippines
City of Roxas
Office Of The Sangguniang Panlungsod



EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE HONORABLE SANGGUNIANG PANLUNGSOD OF THE CITY OF ROXAS, HELD AT THE SP SESSION HALL ON JULY 25, 2023.

PRESENT: Hon. Victor Federico B. Acepcion ... Sanggunian Member I
Acting Presiding Officer
Hon. Jaime Cortes M. Altavas ... Sanggunian Member I
Hon. Reynaldo C. Magallanes ... Sanggunian Member I
Hon. Albert Gregory Y. Potato ... Sanggunian Member I
Hon. Herbert S. Chu ... Sanggunian Member I
Hon. Earl C. Sicad ... Sanggunian Member I
Hon. Fernando Luis A. Viterbo ... Sanggunian Member I
Hon. Moreno A. Gonzaga ... Sanggunian Member I
Hon. Virgilio A. Santos, Jr. (ABC Rep) ... Sanggunian Member I
Hon. Teresa H. Almalbis ... Vice Mayor I
Acting City Mayor

ABSENT:
Hon. John Paul J. Arcenas ... Sanggunian Member I (Sick Leave)
Hon. Paul Ivan R. Baticados ... Sanggunian Member I (PTL)
Hon. Kriza V. Fernando (SK Rep) ... Sanggunian Member I (O.B.)

ORDINANCE NO. 028 - 2023

AN ORDINANCE CREATING THE ROXAS CITY INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) COUNCIL, DEFINING ITS POWERS AND FUNCTIONS AND FOR OTHER PURPOSES.

Authored By: Hon. Victor Federico B. Acepcion
Sponsored By Hon. Jaime Cortes M. Altavas
Unanimously Seconded

WHEREAS, the recent congress passed House Bill (HB) No. 7327 “An Act Institutionalizing the Transition of the Government to E-Governance in the Digital Age, creating for the purpose the Philippine Infrastructure Management Corporation and Appropriating Funds therefor” seeks to adopt a policy to create, foster and sustain a digitally empowered and integrated government that provides secure responsible and transparent citizen-centered services and harnesses the potential of open data for promoting economic growth and a globally competitive Filipino nation;

WHEREAS, the City Government of Roxas was named one of the 25 “Digital Cities” by 2025 which aims to build the resiliency of the IT-BPM sector as an engine of growth for the Philippine economy and to bridge industry progress in the countryside to strengthen local economies;

WHEREAS, the City Government of Roxas recognizes the vital role of information and communications technology (ICT) in community development and the need on the part of the local government unit to participate fully in all forms of productive activities and developments currently taking place within the field of information and communications technology in order to cause and propel economic growth;

WHEREAS, the City Government of Roxas recognizes the need to form the Information and Communication Technology (ICT) Council made up of the key officials of the City Government, the Department of Information and Communication Technology, the Information and Communication Technology Unit of Roxas City, National government agencies, other local government units, and private sector stakeholders;

WHEREAS, the City Government of Roxas recognizes the need to provide a secure legal framework to govern the existence and usage of its website and information and technology system and network facility for the purpose of protecting the integrity of electronic documents virtually stored thereat, as well as published thereby, including its transmission and communication to boost public trust and reliance therewith;

Dr. Felix C. ...

WHEREAS, the City Government of Roxas, believes that socio-economic advancements can be further and sustainably attained through digital governance, and together with people's participation, will deliver responsive, effective, and efficient in public service;

NOW, THEREFORE, be it ordained by the Sangguniang Panlungsod, in session assembled by authority of the same, to pass **AN ORDINANCE CREATING THE ROXAS CITY INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) COUNCIL, DEFINING ITS POWERS AND FUNCTIONS AND FOR OTHER PURPOSES.**

SECTION 1. Short. Title. – This shall be known as the **“THE ROXAS CITY ICT COUNCIL ORDINANCE.”**

SECTION 2. Purpose. This code is enacted to prescribe the procedures and guidelines and mandates of the Department of Information and Communications Technology (DICT) to facilitate socioeconomic advancement through the power of digital governance and achieve the objectives thereof.

SECTION 3. Mandate. The mandate of the Council shall include:

Shall function as a representation of the DICT in the local body, to implement an efficient and more direct approach to the ICT needs in the locality;

- a) To promote the use of ICT for the enhancement of key public services, such as education, public health and safety, revenue generation, and socio-civic purposes;
- b) To encourage the use of ICT for the development and promotion of the country's arts and culture, tourism, and national identity;
- c) To promote digital literacy, ICT expertise, and knowledge-building among citizens to enable them to participate and compete in an evolving ICT age;
- d) To empower, through the use of ICT, the disadvantaged segments of the population, including the elderly, persons with disabilities, and indigenous and minority groups;
- e) To ensure the provision of strategic, reliable, cost-efficient, and citizen-centered information and communications technology (ICT) infrastructure, systems, and resources as instruments of good governance and global competitiveness in Roxas City;
- f) To ensure universal access to quality, efficient, affordable, reliable, and secure services;
- g) To promote the development and widespread use of emerging ICT and foster and accelerate the convergence of ICT and ICT-enabled facilities;
- h) To promote and assist the development of local ICT content, applications, and services which may include support for ICT-based start-up enterprises through strategic partnerships; and
- i) To provide oversight over local government offices governing and regulating the ICT sector and ensure consumer protection and welfare, data privacy and security, foster competition, and the growth of the ICT sector.

SECTION. 4. Composition. The Council shall be composed of:

Chairperson - The City Mayor

Vice-Chairperson – Chairperson, Committee on Information and Communication Technology, Mass Media and Public Affairs, as Vice-Chairperson;

MEMBERS:

City Information and Communications Technology Officer

City Planning and Development Office

City Business, Planning, and Licensing Office

Representative, Roxas City Communications Group

Representative, DILG

Representative, Department of Education

Representative, TESDA

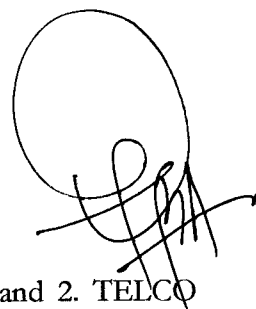
Representative, CHED

Representative, PESO

Representative, LEDEPO

Representative, Capiz ICT Council

Representatives of two (2) CSOs (specifically from 1. Business sector and 2. TELCO accredited by the Sangguniang Panlungsod



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SECTION 5. Powers and Functions. – The Council shall exercise the following powers and functions:

I. Policy and Planning

- a) Formulate, recommend, and implement local policies, plans, programs, and guidelines that will promote the development and use of ICT with due consideration to the advantages of convergence and emerging technologies;
- b) Formulate policies and initiatives, in coordination with the Department of Education (DepED), the Commission on Higher Education (CHED), and the Technical Education and Skills Development Authority (TESDA), to develop and promote ICT in education consistent with the local government objectives;
- c) Provide an integrated framework in order to optimize all local government ICT resources and networks for the identification and prioritization of all E-Government systems and applications;

II. Improve Public Access

- a) Prescribe rules and regulations for the establishment, operation, and maintenance of ICT infrastructures;
- b) Establish a free internet service that can be accessed in government offices and public areas using the most cost-effective telecommunications technology, through partnership with private service providers as may be necessary;

III. Resource-Sharing and Capacity-Building

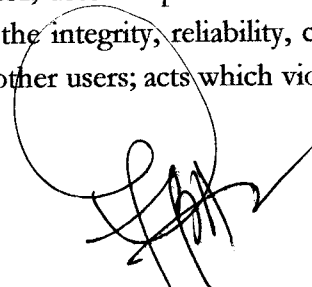
- a) Harmonize and coordinate with all existing local and national ICT plans and initiatives to ensure knowledge, information and resource-sharing, database-building, and agency networking linkages among government agencies,
- b) Ensure the development and protection of integrated government ICT infrastructures and designs, taking into consideration the inventory of existing manpower, plans, programs, software, hardware, and installed systems;
- c) Assist in the dissemination of vital information essential to disaster risk reduction through the use of ICT;
- d) Encourage Public-Private-Partnership (PPP) in the implementation of ICT-related activities;

IV. Identify Violations, Prohibited Acts, Practices, and Misuse of ICT facilities

Provide a guideline for the rational, equitable, and fair access to all users, all ICT facilities, and resources, which should be intended strictly for work-related activities;

- a) Formulate policies shall govern the components and network security management of the LGU-Roxas City ICT system, which shall include but not limited to user log-in, user responsibilities, etc.;
- b) Identify prohibited acts and use of ICT resources which shall include but not be limited to uses contrary to laws, customs, morals, and ethical behavior; uses for personal benefit, business or partisan activities; games and entertainment; acts that damage the integrity, reliability, confidentiality, and efficiency of the ICT system; acts that encroach the rights of other users; acts which violates privacy and acts that waste the resources.

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- c) Formulate plans related to but not limited to responsible network cabling, maintenance, and upkeep and provide provisions and improvements for future ICT-related projects;

V. Provide for the disciplinary actions for the violations stated above as well as the corresponding penalties therefor

- (a) Prescribe disciplinary actions in relation to the prohibited acts or prohibited uses for purposing this ordinance, all violations or prohibited acts/usage shall be subject to the penalties.
 - All disciplinary action or proceedings shall be in acceptance with the Civil Service Commission Uniform Rules and Regulations on Administrative cases as well as, legal actions provided by applicable Philippine laws, or any pertinent local ordinance.
 - Penalties for Non-LGU Personnel. Any non-LGU personnel violating any of the provisions set forth in this Ordinance shall be barred from entering any LGU premises. In addition, thereto, appropriate charges may be filed in court if offenses are punishable under the E-commerce Law, or any other applicable Philippine laws pertinent to local ordinance.
 - The LGU employees who give permission to visitors to access the LGU network shall be liable administratively, for all the violations that the visitor has committed, without prejudice to the filing of other civil or criminal charges depending on the nature or gravity of the violation.
- (b) Formulate a table of violations for administrative offenses and a table of offenses with prescribed penalties therefor;
- (c) Formulate enforcement procedures thereto.

SECTION 6. REPEALING CLAUSE. All ordinances, rules and regulations, other issuances, or parts thereof inconsistent with any or all of the provisions of this Ordinance are hereby amended, repealed, or modified accordingly.

SECTION 7. SEPARABILITY CLAUSE. This Ordinance and its provisions are hereby deemed separable. If for any reason part/s or provision/s hereof is/are declared unconstitutional, *ultra vires*, or inconsistent with the law by a competent authority, any other part/s or provision/s not affected thereby shall remain valid, in force and effect unless otherwise repealed, modified, or amended accordingly.

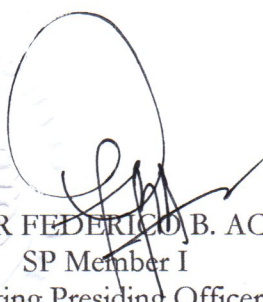
SECTION 8. EFFECTIVITY. This Ordinance shall take effect fifteen days upon publication or posting in all offices of the City Government and shall remain in force until they are amended or repealed.

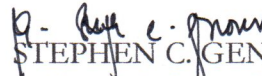
Unanimously Approved.

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I hereby certify that this Ordinance was duly passed and approved by the Sangguniang Panlungsod of Roxas City on the date herein stated.

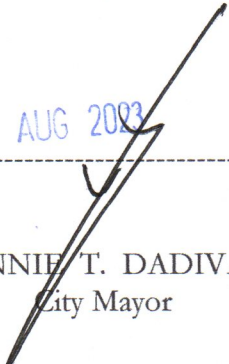
ATTESTED:


VICTOR FEDERICO B. ACEPCION
SP Member I
Acting Presiding Officer

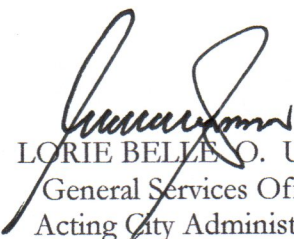

STEPHEN C. GENOVES
Supervising Administrative Officer
Acting SP Secretary

APPROVED:-----

02 AUG 2023


RONNIE T. DADIVAS
City Mayor

ATTESTED:


LORIE BELLE O. USISON
General Services Officer
Acting City Administrator