



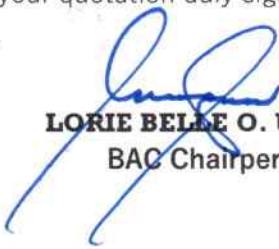
Republic of the Philippines  
**CITY OF ROXAS**  
 City Hall, Roxas City 5800  
 (036) 620-5220



**BIDS AND AWARDS COMMITTEE OFFICE**

Date: SEP 27 2024  
 Quotation No. QN- 0244

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than OCT 01 2024 08:00 a.m.

  
**LORIE BELLE O. USISON**  
 BAC Chairperson

**REMINDERS:**

1. Delivery period within 30 calendar days
2. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment, from date of acceptance by the procuring entity
3. Price validity shall be a period of 30 calendar days
4. G-EPS registration certificate shall be attached upon submission of the quotation
5. Bidders shall submit original brochures showing certifications of the product being offered.
6. Please submit / attach updated certificate of supplier's registration or eligibility documents and additional requirements on sale of health-related goods and services.
7. All prices are inclusive of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to City Government of Roxas.
8. In case of discrepancy over the amounts in words and in figures, the amount in words will prevail.
9. The end-user shall have the right to inspect and/or to test the goods if it's in accordance with the technical specifications.
10. In case of delay in the delivery, the supplier shall pay a penalty of one-tenth of one percent (1/10 of 1%) of the corresponding contract price for each day of delay, including non-working holidays (i.e. Saturday and Sunday), legal holidays or special non-working holidays.
11. Other terms and conditions shall be applied in accordance with the IRR of RA 9184.

**INSTRUCTIONS:**

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Technical specifications are mandatory. Failure to comply with any requirements will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.
5. Supplier can propose in one or two lots. However, the supplier shall quote for all items in the specified lot, including sub-sections, otherwise, the quotation shall be automatically disqualified.

Received by:

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Company Name

**Title & ABC: Procurement of Food, Venue and Accommodation for the Conduct of Activities, Awards and Recognition of Best Performing Schools with an ABC of Three Hundred Nineteen Thousand Three Hundred Pesos (PHP 319,300.00)**

<b>ITEM NO.</b>	<b>ITEM &amp; DESCRIPTION</b>	<b>BRAND</b>	<b>UOM</b>	<b>QTY</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
	<b>Food Packed</b>					
1	<b>PM Snacks</b> for the attendees and utility men of Tinimakasan Awards Ceremonies		Pax	2,100		
2	<b>Lunch &amp; Dinner</b> for the utility men and in-charge of ICT, Sounds, Lights and Decorations		Pax	30		
	<b>Food &amp; Venue</b>					
3	Breakfast, Lunch and Dinner for the Guest Speaker, Regional Director and company		Pax	10		
4	Breakfast and Lunch for the Guest Speaker, Regional Director and company		Pax	10		
5	AM Snacks and Lunch for the Post Tinimakasan Feedback Giving activity		Pax	32		
6	<b>Hotel Accommodation (4 rooms)</b>		Rooms	4		
	<u>Specifications:</u> <ol style="list-style-type: none"> <li>1. Fully air-conditioned room accommodation (for participants)</li> <li>2. Fully furnished with TV and Refrigerator, and private vault (optional)</li> <li>3. Free access to other hotel/lodging amenities (swimming pool, entertainment facilities, etc)</li> <li>4. Free access to Wi-Fi/ Internet connection</li> <li>5. Maximum of 3 persons per room with individual bed (no foam and no double deck)</li> <li>6. No sharing of beds</li> <li>7. Toiletries must be replenished per day</li> <li>8. Bedding must be replaced every other day</li> <li>9. Room and comfort rooms must be cleared and sanitized/disinfectant everyday</li> </ol>					
7	<b>Goodies</b> -Fruits and pika-pika food for the guests during the Tinimakasan Awards Ceremonies		Pax	20		
8	<b>Photobooth</b>		Set	1		
9	<b>Photowall</b>		Set	1		
10	<b>Tarpaulin for the Awards Ceremonies</b>		Pcs	7		
	<u>Specifications:</u> <b>AM SNACKS</b> <ul style="list-style-type: none"> <li>• Carbonara</li> <li>• Bihon</li> <li>• Arroz Caldo w/ Egg</li> <li>• Pancit Molo Soup</li> <li>• Toasted Bread</li> <li>• Pandesal</li> </ul>					
	<b>LUNCH</b> <ul style="list-style-type: none"> <li>• Crab &amp; Corn Soup</li> <li>• Sweet &amp; Sour Porklet</li> <li>• Buttered Chicken</li> <li>• Beef Caldereta</li> <li>• Inubaran Manok</li> <li>• Bangus Ala Pobre</li> <li>• Chopsuey</li> <li>• Mixed Veggies</li> </ul>					

	<ul style="list-style-type: none"> <li>• Steamed Rice</li> <li>• Beef Mushroom</li> <li>• Crispy Kangkong</li> </ul>					
	<b>DESSERT</b> <ul style="list-style-type: none"> <li>• Buko Pandan Sherbet</li> <li>• Fruit Salad</li> <li>• Mango Float</li> <li>• Coffee Jelly</li> </ul>					
	<b>DRINKS</b> <ul style="list-style-type: none"> <li>• Soda</li> <li>• Mango Juice</li> <li>• Cucumber Lemonade</li> <li>• Iced Tea</li> <li>• Dalandan Juice</li> <li>• Pineapple Juice</li> </ul>					
	<b>Notes:</b> <ul style="list-style-type: none"> <li>• Free flowing coffee</li> <li>• Lunch to serve with soup, 2 main dish, vegetable, dessert and drinks</li> <li>• Exclusive use of hall/venue</li> <li>• Can accommodate 50 pax observing proper social distancing</li> <li>• Strong and unlimited internet (Wi-Fi) connections</li> <li>• Provision of projectors and projector screen</li> <li>• Fully functional sound system, at least 5 wireless microphone, audio jack and extension cord</li> <li>• Table and chairs (may be arrange differently)</li> <li>• Provision of Tarpaulin and Backdrop</li> </ul>					
						<b>Grand Total</b>
Amount in words:						

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name/ Signature

\_\_\_\_\_  
Name of Establishment/Dealer

\_\_\_\_\_  
Tel. No. / Cellphone No./ E-mail address

\_\_\_\_\_  
Address