



Republic of the Philippines
City of Roxas
Office Of The Sangguniang Panlungsod



EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE HONORABLE SANGGUNIANG PANLUNGSOD OF THE CITY OF ROXAS, HELD AT THE SP SESSION HALL ON SEPTEMBER 30, 2025.

- PRESENT: Hon. Teresa H. Almalbis ... Vice Mayor I
Presiding Officer
- Hon. Victor Federico B. Acepacion ... Sanggunian Member I
Hon. Jaime Cortes M. Altavas ... Sanggunian Member I
Hon. Paul Ivan R. Baticados ... Sanggunian Member I
Hon. Earl C. Sicad ... Sanggunian Member I
Hon. John Paul J. Arcenas ... Sanggunian Member I
Hon. Fernando Luis A. Viterbo ... Sanggunian Member I
Hon. Reynaldo C. Magallanes ... Sanggunian Member I
Hon. Midelo D. Ocampo ... Sanggunian Member I
Hon. Herbert S. Chu ... Sanggunian Member I
Hon. Gia T. Potato ... Sanggunian Member I
Hon. Martin Antonio II S. Pimentel (SK Rep)... Sanggunian Member I
- ABSENT:
Hon. Roberto Ross E. Roldan (ABC Rep) ... Sanggunian Member I (Sick Leave)

ORDINANCE NO. 041 – 2025

AN ORDINANCE ABOLISHING THE VACANT POSITION OF ONE (1) ADMINISTRATIVE ASSISTANT III (MOTORPOOL SUPERVISOR II), ITEM NO. 71, SALARY GRADE 9, STEP 1 AND ONE (1) ADMINISTRATIVE AIDE VI (STOREKEEPER II), ITEM NO. 60, SALARY GRADE 6, STEP 1 IN THE CITY MAYOR’S OFFICE, ROXAS CITY, CAPIZ.

Sponsored By: Hon. Herbert S. Chu
Unanimously Seconded

WHEREAS, in his letter dated September 15, 2025, the Honorable City Mayor, requested for the abolition of the vacant positions of One (1) Administrative Assistant III (Motorpool Supervisor II), Item No. 71, Salary Grade 9, Step 1 and One (1) Administrative Aide VI (Storekeeper II), Item No. 60, Salary Grade 6, Step 1 in the City Mayor’s Office, Roxas City, Capiz;

WHEREAS, Article 164, Rule XXII of the Implementing Rules and Regulations of the Local Government Code of 1991 provides that a Local Government Unit may reorganize through the Sanggunian, its present organizational structure or alter its present staffing pattern;

WHEREAS, the said positions were vacant in the Annual Budget Appropriation of 2025;

WHEREAS, this is for the purpose of continually enhancing and implementing organizational changes in the structure and systems, the personnel to be aligned to the pressing needs of the City, as well as in delivering essential basic services needed by our constituents;

WHEREAS, after thorough study and deliberation, this Honorable Body finds the request meritorious and deemed it a necessary act;

NOW, THEREFORE, be it ordained by the Sangguniang Panlungsod in session assembled and by authority of the same, that:

Section 1. – To Abolish, as this Honorable Body hereby abolishes, the position titles of One (1) Administrative Assistant III (Motorpool Supervisor II), Item No. 71, Salary Grade 9, Step 1 and One (1) Administrative Aide VI (Storekeeper II), Item No. 60, Salary Grade 6, Step 1 in the City Mayor’s Office, Roxas City, Capiz.

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Section 2. – This Ordinance shall take effect upon approval.


Unanimously Approved.

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I hereby certify that this Ordinance was duly passed and approved by the Sangguniang Panlungsod of Roxas City on the date herein stated.

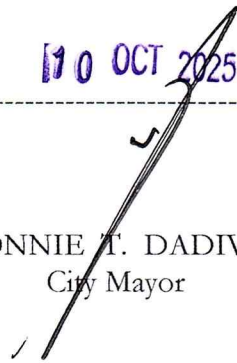

DINO C. BELUSO
SP Secretary

ATTESTED:


TERESA H. ALMALBIS
Vice Mayor I
Presiding Officer

APPROVED:-----

170 OCT 2025


RONNIE T. DADIVAS
City Mayor

ATTESTED:


LORIE BELLE O. USISON
General Services Officer
Acting City Administrator